



# Submission Guide

## ELIGIBILITY REQUIREMENTS:

### SHORTS

- Entries must have at least one above the line position filled by an Alaskan resident. (i.e. Director, Producer, Cinematographer, Writer, etc.).
- Running time for all Short Films must be less than 41 minutes.
- Short must have been completed in the last two years.

### SCREENPLAYS

- Screenplays written by Alaskan authors with a maximum length of 41 pages may be submitted for competition. One screenplay will be selected. Submission fees are waived for the first year. Screenplay must have been completed within the last two years.
- The postmark deadline for Screenplay entries is June 30. Late entry deadline July 15, 2011.
- Please mail 1 hardcopy of your script to the address listed below, AND email one digital copy to: [submissions@akfilmfest.org](mailto:submissions@akfilmfest.org).

### SUBMISSIONS:

- Films must be submitted for preview on DVD (Region 1 Standard) or VHS video cassette (NTSC preferred). DVD submissions are preferred. Preview screeners will not be returned unless accompanied by a self-addressed, stamped shipping envelope. **\*\* DO NOT AFFIX PAPER LABELS TO YOUR DVD SCREENER as they tend to come loose after multiple viewings and can damage the equipment.\*\***

### **Please mail 5 hard copies of your film to:**

Never Sets Film Festival  
509 West 3rd Avenue, Ste 104  
Anchorage, AK 99501-2236

- Entries **MUST** include a film synopsis and a complete cast/credits list. The synopsis should be a well-written, concise description of the basic plot and premise of your film. Maximum synopsis length is 100 words.
- You are not required to submit film stills with this submission (this is only necessary after a film has been accepted). But if you'd like to, please follow these specs and guidelines.

•HI-RES STILL (300 DPI, AT LEAST 3" X 5") ARE REQUIRED UPON SUBMISSION AND CAN BE SENT ON DISCS OR EMAILED TO SUBMISSIONS@AKFILMFEST.COM, OR YOU CAN PROVIDE A LINK FOR ONLINE ACCESS TO IMAGES.

- The synopsis and stills may be used in the program guide and will be available to distributors, members of the press, and filmmakers.
- If submitting more than one film, a separate completed entry form is required for each title.
- Receipt of entry for all films NOT submitted through WithoutABox will be confirmed via email.

**ENTRY FEES, DEADLINE, NOTIFICATION, AND SCHEDULING:**

- Entry fee for Short Films (less than 41 minutes): waived for first year.
- FIVE DVDs must be mailed
- The postmark deadline for Short Film entries is June 30. Late entry deadline for Shorts is July 15, 2011.
- Written notification of acceptance will be extended by July 25, 2011.
- Films are scheduled at the discretion of the Never Sets Film Festival. NSFF retains the right to make changes to the published schedule at any time and for any reason. Films may be screened more than once.

**SUBMISSIONS PACKAGE SHIPPING INFORMATION:**

- Submissions ONLY should be shipped to the festival office at the following address:  
Never Sets Film Festival  
509 West 3rd Avenue Ste 104,  
Anchorage, AK 99501-2236

**PRINT SHIPPING INFORMATION:**

- If your film is accepted, the NSFF will pay for one-way, regular shipping within the U.S. for the exhibition copy of accepted films. NSFF will not accept C.O.D. shipments. If selected, all video masters must be received no later than July 31, 2011.

**STATE AWARDS:**

Best Short in Alaska  
Best Short Screenplay in Alaska

**REGIONAL AWARDS:**

Best Short from Central  
Best Short from South  
Best Short from the North

**DISCLAIMER:**

The Never Sets Film Festival reserves the right to use an entry for promotion and publicity purposes and to broadcast selected works in part or in their entirety at any time, and to publish excerpts, or other appropriate segments thereof, in print or electronic media to promote the event. Your accepted submission may also be used in NSFF promotional (not for sale) reel; therefore all rights must be cleared for festival and compilation usage by final submission deadline. Rights also must be secured for the NSFF to include stills, short clips and/or the entire film for promotional (not-for-sale) reel distribution and placement on the NSFF website to be available for streaming online.

**REGIONS**

Regions include Fairbanks and North of Fairbanks as "North," Anchorage and surrounding areas as "Central," and Juneau and surrounding areas as "South." If there is a question regarding which region a film is considered to be in, please email : Submissions@akfilmfest.org.



# Submission Form

FILM OR SCREENPLAY:

TITLE:

LENGTH:

GENRE:

REGION OF ALASKA: (North/Central/South)

NAME OF SUBMITTER:

ADDRESS OF SUBMITTER:

PHONE NUMBER:

ALASKAN RESIDENT?: Y/N

SUBMITTER'S POSITION ON FILM:

REGION OF ALASKA FILM/FILMMAKER FROM:

DATE PROJECT COMPLETED:

I have read, understand, and accept all information on the Submission Guidelines Page.

Print Name: \_\_\_\_\_ Sign Name: \_\_\_\_\_ Date: \_\_\_\_\_